

*Board of Supervisors*  
**COUNTY OF TEHAMA**

District 1 – Steve Chamblin  
District 2 – Candy Carlson  
District 3 – Dennis Garton  
District 4 – Bob Williams  
District 5 – John Leach



Williams J. Goodwin  
Chief Administrator

**NOTICE INVITING INFORMAL BIDS**

NOTICE IS HEREBY GIVEN that the County of Tehama will receive informal bids at the Tehama County Public Works Office, 9380 San Benito Ave, Gerber, CA 96035, until 3:00 p.m. on March 19, 2021 for the "Transit Facility Data Cable installation".

The project is for the installation of low voltage wiring in the Tehama County Transit Facility office.

Bid requirements may be obtained at 9380 San Benito Ave, Gerber, CA or by contacting Jessica Riske-Gomez at 530-385-1462 ext. 3028. Facility will be made available for pre-bid inspection upon request.

This is a prevailing wage project as set forth by the Department of Industrial Relations. The County of Tehama reserves the right to reject any and all bids and waive any informalities or irregularities in the bids.

Dava Kohlman  
Purchasing Agent

By: *Dava Kohlman*  
Dava Kohlman, Purchasing Agent

\*\*Publish in the Daily News on March 13, 2021. Send statement and affidavit of publication to, Tehama County Administration, 727 Oak Street, Red Bluff, CA 96080.

**TEHAMA COUNTY  
INFORMAL BID FORM**

**TRANSIT FACILITY DATA CABLE INSTALLATION**

**Bid Opening - March 19, 2021 @ 3:00 p.m.**

We, the undersigned, propose for the installation of low voltage wiring in the Tehama County Transit Facility office in accordance with the project specifications.

Having examined the project site and the scope of work, we propose to furnish all materials and labor required to complete the project including all taxes for the following amount:

**TOTAL BID AMOUNT** \$ \_\_\_\_\_

BID SUBMITTED BY: \_\_\_\_\_  
(Company)

NAME OF PERSON SUBMITTING BID: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE NUMBER \_\_\_\_\_ FAX NUMBER \_\_\_\_\_

BID GOOD FOR \_\_\_\_\_ DAYS DATED: \_\_\_\_\_

PROJECT CAN BE COMPLETED WITHIN \_\_\_\_\_ DAYS

SIGNED BY: \_\_\_\_\_ TITLE \_\_\_\_\_

CONTRACTORS LICENSE # \_\_\_\_\_

(Bids may be faxed to (530) 385-1189, attention: Jessica Riske-Gomez, or emailed to [jriskegomez@tehamartpa.org](mailto:jriskegomez@tehamartpa.org), no later than 3:00 PM on March 19, 2021).

**PROJECT SPECIFICATIONS  
TRANSIT FACILITY DATA CABLE INSTALLATION**

**BID DATE: March 19, 2021 @ 3:00 p.m.**

**LOCATION:** 1820 Bidwell Street  
Red Bluff, CA 96080

**CONTACT:** Jessica Riske-Gomez at 385-1462, ext. 3028  
jriskegomez@tehamartpa.org

**PROJECT DESCRIPTION AND QUANTITY:**

The project is for the installation from the designated Main Distribution Frame (MDF) pull two (2) 4-pair, 24 American Wire Gauge (AWG) Category 6 Communications Multipurpose/Communications Multipurpose Riser (CM/CMR) Data Cables to eighteen (18) locations for designated workstations, telephones, or printers pursuant to the attached site plans (Exhibit C). Pull two (2) 4-pair, 24 AWG Category 6 CM/CMR Data Cables to three (3) locations for designated wireless access points pursuant to the attached site plans. All measurements are estimates only. All bidders are responsible for their own accurate measurements.

**Measurements are estimates only. All bidders are responsible for their own accurate measurements. Facility will be made available for pre-bid inspection upon request.**

**WORK SCHEDULE:**

All work shall be done during normal business hours, Monday – Friday, between the hours of 8 a.m. and 5 p.m. or as coordinated with County staff.

**SPECIFICATIONS AND RELATED MATERIALS:**

From the designated Main Distribution Frame (MDF) pull two (2) 4-pair, 24 American Wire Gauge (AWG) Category 6 Communications Multipurpose/Communications Multipurpose Riser (CM/CMR) Data Cables to eighteen (18) locations for designated workstations, telephones, or printers pursuant to the attached site plans (Exhibit C). Pull two (2) 4-pair, 24 AWG Category 6 CM/CMR Data Cables to three (3) locations for designated wireless access points pursuant to the attached site plans. The cables will be installed continuously, without splices between the patch panel locations and each designated outlet location.

At each workstation location, the Category 6 CM/CMR Data Cables will be

terminated with a Panduit 8-wire/RJ45 modular jack and inserted into a Panduit wall plate or surface mounted box. The voice and data jacks will be wired to Telecommunications Industry Association (TIA) T568B wiring standards.

The Category 6 CM/CMR Data Cables will be routed and neatly trained to the designated termination location in the MDF onto a provided rack and terminated on to a Category 6 patch panel.

Each cable, outlet faceplate, and data patch panel port will be labeled with the circuit identification number. Labels will be permanently affixed to the cable, outlet faceplate, and data patch panel ports.

Each data cable will be tested to verify proper termination and cable performance with a Fluke cable analyzer. Each circuit will be tested, utilizing a Category 6 Cable Scanner to verify Category 6 performance. Test results will be printed out and forwarded to Tehama County Transit Agency Board staff upon completion of the testing. Also, documentation will be provided showing each data outlet location and circuit identification number. As-built documentation will be forwarded to Tehama County Transit Agency Board staff upon completion of the project.

**GENERAL:**

1. Contractor shall furnish all labor, materials, tools, equipment and incidentals for all work involved to complete the project as stated herein.
2. All measurements cited herein are approximate. All measurements shall be the responsibility of the Contractor and shall be verified by the Contractor prior to submission of bid.
3. Contractor shall provide manufacturer's specification sheet and warranty information with bid for preapproval by the County.
4. Contractor shall also warranty workmanship of the installation of wiring for a period of one (1) year commencing as of the date of Notice of Completion.
5. All materials and equipment used in the course of this project shall be of good quality and free from faults or defects and all work performed by the contractor shall be according to standard industry regulations and practices.
6. This is a prevailing wage project pursuant to Section 1770 et. Seq. of the Labor Code. Contractor will be required to pay, at least, the general prevailing wage rates as determined by the Director of the Department of Industrial Relations of the State of California.
7. The successful Contractor will be required to obtain a Performance Bond for the contract amount prior to contract signing.

## AGREEMENT BETWEEN THE COUNTY OF TEHAMA AND

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This agreement is entered into between the County of Tehama, through its Department of Public Works, ("County") and ----- ("Contractor") for the purpose of data cable installation at the Transit Contractor administrative offices, located at 1820 Bidwell Street, Red Bluff.

### 1. **RESPONSIBILITIES OF CONTRACTOR**

During the term of this agreement, Contractor shall complete installation or low voltage wiring as set forth in project specifications attached as Exhibit "B". Upon notification to proceed, Contractor shall complete all work within\_\_\_\_\_ working days of the notification to proceed, unless both parties agree otherwise. All work shall be conducted in accordance with all applicable codes, statutes, laws, ordinances and regulations.

### 2. **RESPONSIBILITIES OF THE COUNTY**

County shall compensate Contractor for said services pursuant to Section 3 and 4 of this agreement.

### 3. **COMPENSATION**

Contractor shall be paid an all-inclusive flat fee of \$-----, for all services rendered under this agreement. Contractor shall not be entitled to payment or reimbursement for any tasks or services performed except as specified herein. Contractor shall not be paid any compensation or reimbursement beyond the flat fee amount set forth above, and Contractor agrees that County has no obligation, whatsoever, to compensate or reimburse Contractor for any expenses, direct or indirect costs, expenditures, or charges of any nature by Contractor that exceed the flat fee amount set forth above. Should Contractor receive any such payment it shall immediately notify County and shall immediately repay all such funds to County. This provision shall survive the expiration or other termination of this agreement.

4. **BILLING AND PAYMENT**

Contractor shall submit an invoice for the flat fee amount to County within thirty (30) days after service has been completed to the reasonable satisfaction of County. County shall make payment of all undisputed amounts within 30 days of receipt of Contractor's invoice.

5. **TERM OF AGREEMENT**

This agreement shall commence on the date of signing and shall terminate upon completion of the work, unless terminated in accordance with section 6 below.

6. **TERMINATION OF AGREEMENT**

If Contractor fails to perform his/her duties to the satisfaction of the County, or if Contractor fails to fulfill in a timely and professional manner his/her obligations under this agreement, or if Contractor violates any of the terms or provisions of this agreement, then the County shall have the right to terminate this agreement effective immediately upon the County giving written notice thereof to the Contractor. Either party may terminate this agreement on 30 days' written notice. County shall pay contractor for all work satisfactorily completed as of the date of notice. County may terminate this agreement immediately upon oral notice should funding cease or be materially decreased, or should the Tehama County Board of Supervisors fail to appropriate sufficient funds for this agreement in any fiscal year.

The County's right to terminate this agreement may be exercised by the Purchasing Agent.

7. **ENTIRE AGREEMENT; MODIFICATION**

This agreement for the services specified herein supersedes all previous agreements for these services and constitutes the entire understanding between the parties hereto. Contractor shall be entitled to no other benefits other than those specified herein. No changes, amendments or alterations shall be effective unless in writing and signed by both parties. Contractor specifically acknowledges that in entering into and executing this agreement, Contractor relies solely upon the provisions contained in this agreement and no other oral or written representation.

8. **NONASSIGNMENT OF AGREEMENT**

Inasmuch as this agreement is intended to secure the specialized services of Contractor, Contractor may not assign, transfer, delegate or sublet any interest herein without the prior written consent of the County.

9. **EMPLOYMENT STATUS**

Contractor shall, during the entire term of this agreement, be construed to be an independent contractor and nothing in this agreement is intended nor shall be construed to create an employer-employee relationship, a joint venture relationship, or to allow County to exercise discretion or control over the professional manner in which Contractor performs the services which are the subject matter of this agreement; provided always, however, that the services to be provided by Contractor shall be provided in a manner consistent with the professional standards applicable to such services. The sole interest of the County is to insure that the services shall be rendered and performed in a competent, efficient and satisfactory manner. Contractor shall be fully responsible for payment of all taxes due to the State of California or the Federal government, which would be withheld from compensation of Contractor, if Contractor were a County employee. County shall not be liable for deductions for any amount for any purpose from Contractor's compensation. Contractor shall not be eligible for coverage under County's Workers Compensation Insurance Plan nor shall Contractor be eligible for any other County benefit.

10. **INDEMNIFICATION**

Contractor shall defend, hold harmless, and indemnify Tehama County, its elected officials, officers, employees, agents, and volunteers against all claims, suits, actions, costs, expenses (including but not limited to reasonable attorney's fees of County), damages, judgments, or decrees by reason of any person's or persons' injury, including death, or property (including property of County) being damaged, arising out of contractor's performance of work hereunder or its failure to comply with any of its obligations contained in this agreement, whether by negligence or otherwise. Contractor shall, at its own expense, defend any suit or action founded upon a claim of the foregoing. Contractor shall also defend and indemnify County against any adverse determination made by the Internal Revenue Service or the State Franchise Tax Board and/or any other taxing or regulatory agency against the County with respect to Contractor's "independent contractor" status that would establish a liability for failure to make social security or income tax withholding payments, or any other legally mandated payment.

11. **INSURANCE**

Contractor shall procure and maintain insurance pursuant to Exhibit A, "Insurance Requirements For Contractor," attached hereto and incorporated by reference.

12. **PREVAILING WAGE**

Contractor certifies that it is aware of the requirements of California Labor Code Sections 1720 et seq., as well as California Code of Regulations, Title 8, Section 16000 et seq. (Prevailing Wage Laws), which require the payment of prevailing wage rates and the performance of other requirements on certain public works and maintenance projects. Contractor shall pay, at least, the general prevailing wage rates, as determined by the Director of the Department of Industrial Relations of the State of California, for all work hereunder. Contractor further agrees to fully comply with and to require its subcontractor to fully comply with such Prevailing Wage Laws. County will maintain the general prevailing rate of per diem wages and other information set forth in Labor Code Section 1773 at its principal office, and will make this information available to any interested party upon request. Contractor shall defend, indemnify and hold the County, its elected officials, officers, employees and agents free and harmless from any claims, liabilities, costs, penalties, or interest arising out of any failure or alleged failure of the Contractor or its subcontractors to comply with the Prevailing Wage Laws.

Contractor acknowledges the requirements of Labor Code sections 1725.5 and 1771.1 which provide that no contractor or subcontractor may be listed on a bid proposal or be awarded a contract for a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5 with exceptions from this requirement specified under Labor Code sections 1725.5(f), 1771.1(a) and 1771.1(n).

Contractor acknowledges that this project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

13. **NON-DISCRIMINATION**

Contractor shall not employ discriminatory practices in the treatment of persons in relation to the circumstances provided for herein, including assignment of accommodations, employment of personnel, or in any other respect on the basis of race, religious creed, color, national origin,



ancestry, physical disability, mental disability, medical condition, marital status, sex, age, or sexual orientation.

14. **GREEN PROCUREMENT POLICY**

Tehama County Resolution No. 49-2002, the Green Procurement Policy (available upon request) supports recycling and waste reduction, and promotes the purchase of products made with recycled materials when product fitness and quality are equal and they are available at no more than the total cost of non-recycled products. Contractor is encouraged to conform to this policy.

15. **COMPLIANCE WITH LAWS AND REGULATIONS**

All services to be performed by Contractor under to this Agreement shall be performed in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. Any change in status, licensure, or ability to perform activities, as set forth herein, must be reported to the County immediately.

16. **LAW AND VENUE**

This agreement shall be deemed to be made in, and shall be governed by and construed in accordance with the laws of the State of California (excepting any conflict of laws provisions which would serve to defeat application of California substantive law). Venue for any action arising from this agreement shall be in Tehama County, California.

17. **AUTHORITY**

Each party executing this Agreement and each person executing this Agreement in any representative capacity, hereby fully and completely warrants to all other parties that he or she has full and complete authority to bind the person or entity on whose behalf the signing party is purposing to act.

18. **NOTICES**

Any notice required to be given pursuant to the terms and provisions of this agreement shall be in writing and shall be sent first class mail to the following addresses:

If to County: County of Tehama  
727 Oak Street  
Red Bluff, CA 96080

If to Contractor: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Notice shall be deemed to be effective two days after mailing.

19. **NON-EXCLUSIVE AGREEMENT:**

Contractor understands that this is not an exclusive agreement, and that County shall have the right to negotiate with and enter into agreements with others providing the same or similar services to those provided by Contractor, or to perform such services with County's own forces, as County desires.

20. **STANDARDS OF THE PROFESSION**

Contractor agrees to perform its duties and responsibilities pursuant to the terms and conditions of this agreement in accordance with the standards of the profession for which Contractor has been properly licensed to practice.

21. **LICENSING OR ACCREDITATION**

Where applicable the Contractor shall maintain the appropriate license or accreditation through the life of this contract.

22. **RESOLUTION OF AMBIGUITIES:**

If an ambiguity exists in this Agreement, or in a specific provision hereof, neither the Agreement nor the provision shall be construed against the party who drafted the Agreement or provision.

23. **NO THIRD PARTY BENEFICIARIES:**

Neither party intends that any person shall have a cause of action against either of them as a third party beneficiary under this Agreement. The parties expressly acknowledge that is not their intent to create any rights or obligations in any third person or entity under this Agreement. The parties agree that this Agreement does not create, by implication or otherwise, any specific, direct or indirect obligation, duty, promise, benefit and/or special right to any person, other than the parties hereto, their successors and permitted assigns, and legal or equitable rights, remedy, or claim under or in respect to this Agreement or provisions herein.

**IN WITNESS WHEREOF**, County and Contractor have executed this agreement on the day and year set forth below.

**COUNTY OF TEHAMA**

Date: \_\_\_\_\_  
\_\_\_\_\_ Purchasing Agent

----- **(Bold & Capital letters)**

Date: \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Contractor Number

\_\_\_\_\_  
Vendor Number

\_\_\_\_\_  
Budget Account Number

## Exhibit A

### **INSURANCE REQUIREMENTS FOR CONTRACTOR**

Contractor shall procure and maintain, for the duration of the contract, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work described herein and the results of that work by Contractor, his/her agents, representatives, employees or subcontractors. At a minimum, Contractor shall maintain the insurance coverage, limits of coverage and other insurance requirements as described below.

Commercial General Liability (including operations, products and completed operations) \$1,000,000 per occurrence for bodily injury, personal injury and property damage. If coverage is subject to an aggregate limit, that aggregate limit will be twice the occurrence limit, or the general aggregate limit shall apply separately to this project/location.

#### Automobile Liability

Automobile liability insurance is required with minimum limits of \$1,000,000 per accident for bodily injury and property damage, including owned and non-owned and hired automobile coverage, as applicable to the scope of services defined under this agreement.

#### Workers' Compensation

If Contractor has employees, he/she shall obtain and maintain continuously Workers' Compensation insurance to cover Contractor and Contractor's employees and volunteers, as required by the State of California, as well as Employer's Liability insurance in the minimum amount of \$1,000,000 per accident for bodily injury or disease.

#### Professional Liability (Contractor/Professional services standard agreement only)

If Contractor is a state-licensed architect, engineer, contractor, counselor, attorney, accountant, medical provider, and/or other professional licensed by the State of California to practice a profession, Contractor shall provide and maintain in full force and effect while providing services pursuant to this contract a professional liability policy (also known as Errors and Omissions or Malpractice liability insurance) with single limits of liability not less than \$1,000,000 per claim and \$2,000,000 aggregate on a claims made basis. However, if

coverage is written on a claims made basis, the policy shall be endorsed to provide coverage for at least three years from termination of agreement.

If Contractor maintains higher limits than the minimums shown above, County shall be entitled to coverage for the higher limits maintained by Contractor.

All such insurance coverage, except professional liability insurance, shall be provided on an “occurrence” basis, rather than a “claims made” basis.

#### Endorsements: Additional Insureds

The Commercial General Liability and Automobile Liability policies shall include, or be endorsed to include “Tehama County, its elected officials, officers, employees and volunteers” as an additional insured.

The certificate holder shall be “County of Tehama.”

#### Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions of \$25,000 or more must be declared to, and approved by, the County. The deductible and/or self-insured retentions will not limit or apply to Contractor’s liability to County and will be the sole responsibility of Contractor.

#### Primary Insurance Coverage

For any claims related to this project, Contractor’s insurance coverage shall be primary insurance as respects the County, its officers, officials, employees and volunteers. Any insurance or self-insurance maintained by the County, its officers, officials, employees or volunteers shall be excess of Contractor’s insurance and shall not contribute with it.

#### Coverage Cancellation

Each insurance policy required herein shall be endorsed to state that “coverage shall not be reduced or canceled without 30 days’ prior written notice certain to the County.”

#### Acceptability of Insurers

Contractor’s insurance shall be placed with an insurance carrier holding a current A.M. Best & Company’s rating of not less than A:VII unless otherwise acceptable to the County. The County

reserves the right to require rating verification. Contractor shall ensure that the insurance carrier shall be authorized to transact business in the State of California.

#### Subcontractors

Contractor shall require and verify that all subcontractors maintain insurance that meets all the requirements stated herein.

#### Material Breach

If for any reason, Contractor fails to maintain insurance coverage or to provide evidence of renewal, the same shall be deemed a material breach of contract. County, in its sole option, may terminate the contract and obtain damages from Contractor resulting from breach. Alternatively, County may purchase such required insurance coverage, and without further notice to Contractor, County may deduct from sums due to Contractor any premium costs advanced by County for such insurance.

#### Policy Obligations

Contractor's indemnity and other obligations shall not be limited by the foregoing insurance requirements.

#### Verification of Coverage

Contractor shall furnish County with original certificates and endorsements effecting coverage required herein. All certificates and endorsements shall be received and approved by the County prior to County signing the agreement and before work commences. However, failure to do so shall not operate as a waiver of these insurance requirements.

The County reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time.



1. SECURITY CAMERA LOCATION
- 2.
3. PROVIDE BACKING FOR CEILING MOUNTED PROJECTOR
4. PROVIDE BACKING FOR WALL MOUNTED PROJECTION SCREEN
5. EXISTING SKYLIGHT
6. (E) LIGHT LOCATED ABOVE JANITOR ROOM

092900.B1 5/8" TYPE 'X' GYPSUM BOARD  
095113.A ACOUSTICAL PANEL ASSEMBLY

Drawing Title:

REFLECTED

Drawing Number:



